



Form 4.1 Operational Checklist: SITE ASSESSMENT

(This form is to be filled out one time at the initial site assessment and used as a reference for all other O&M service visits.)

Service provided on: Date: _____ Time: _____ Reference #: _____

Service provided by: Company: _____ Employee: _____

Date of last service: _____ by: You Other: _____

1. Surface water management
 - a. Is surface water effectively managed/diverted away from the site? Yes ____ No ____
 - b. Is surface water effectively diverted away from system and components? Yes ____ No ____
 - c. Evaluate the presence of odor within 10 ft of perimeter of the system:
 None Mild Strong Sour Chemical
 - d. Source of odor, if present: _____
 - e. Are the system components free from settling or erosion? Yes ____ No ____
2. Subsurface water management
 - a. Type: Gravity Pump Not present
 - b. Outlet open to drainage? Yes ____ No ____
 - c. Rodent guard on outlet? Yes ____ No ____
 - d. Sump pump working? Yes ____ No ____
 - e. Outlet for sump pump discharge? Yes ____ No ____
3. System encroachment
 - a. Is the system free from encroachment? Yes ____ No ____
 Driveways Utility easements Patios Decks Livestock
 Gardening Vehicular traffic Construction Pets Other: _____
 - b. Is the reserve area free from encroachment? Yes ____ No ____
 Driveways Utility easements Patios Decks Livestock
 Gardening Vehicular traffic Construction Pets Other: _____
4. Vegetation and soils
 - a. Trees in distribution field? Yes ____ No ____
 Type(s): _____
 Location(s): _____
 - b. Excessive vegetation? Yes ____ No ____
 Location(s): _____
 - c. Uneven vegetation? Yes ____ No ____
 Location(s): _____
 - d. Poor vegetation? Yes ____ No ____
 Location(s): _____
- Soil fertility and salinity sampling (if required)? Yes ____ No ____
5. Groundwater monitoring wells (if applicable)
 - a. Present? Yes ____ No ____
 - b. Wells accessible? Yes ____ No ____
 - c. Wells intact? Yes ____ No ____
 - d. Wells properly protected? Yes ____ No ____
 - e. Labels and tags in place? Yes ____ No ____
- Groundwater sampling (if required)? Yes ____ No ____
6. Additional comments: _____

1. Acceptable
 Unacceptable

2. Acceptable
 Unacceptable

3. Acceptable
 Unacceptable

4. Acceptable
 Unacceptable

5. Acceptable
 Unacceptable

Attach any photographs of the site to this form.